

Medical Assistant Training Program



GALAXY
MEDICAL COLLEGE

Medical Assistants perform both administrative and clinical duties. These individuals work closely with other healthcare professionals to ensure the health and safety of patients. Administrative duties include utilization of EHR, updating and filing medical records, completing insurance forms and arranging for hospital admissions. Clinical duties include recording vital signs, assisting the physician in preparing patients for examination, completing specialty lab testing, administering injections and performing venipuncture.



Change Your Future.

Call us at **818.509.9970** or visit
www.GalaxyMedicalCollege.edu



Galaxy Medical College is approved by the Bureau for Private Postsecondary Education (BPPE) and holds national accreditation by the Accrediting Bureau for Health Education Schools (ABHES).

Program

At-A-Glance:

- ▶ **Program Length: 49 Weeks**
- ▶ **15 to 1 Student to Faculty Ratio**
- ▶ **100% Job Placement Rate**
(Source: 2021-2022 ABHES Annual Report)
- ▶ **Hands-On Training**
- ▶ **Excellent Externship Program**
- ▶ **Free Uniforms & Backpacks**
- ▶ **Qualifies for NHA National Certification**
- ▶ **Financial Aid Available!**
(for those who qualify)

